

# Using the SWIMS catalogue

SWIMS is a library catalogue that is shared by all NHS libraries across the South and West of England. SWIMS enables you to search for books and other items held at your local NHS library, see items held by other NHS libraries in the region, and to view and renew your loans online. If you would like to borrow an item not held by your library then please contact a member of your local library team.



## Accessing SWIMS and logging in

SWIMS is available to access online from anywhere. Go to: [www.swims.nhs.uk](http://www.swims.nhs.uk)

You do not have to log in to carry out a search. However, if you wish to renew your loans or create reading lists then you will need to log in to your SWIMS library account.

In order to login you must first activate your library account. To do this:

- Click the **Login** option in the blue menu bar. A login box like the one pictured will appear.
- In the **Username** field enter either your library barcode (found on your library card) or registered email address and then click the link under **Reset your pin**.
- Check your registered email account for an activation email. This email will contain a link which once clicked will prompt you to set a pin for your library account.

If you need to update your registered email address please contact a member of your local library team.

Once you have activated your account you can log in at any time using your library barcode or registered email address and chosen pin.

## Searching SWIMS

To search simply enter your search term(s) into the search box and click the search button. You

can search for a specific title, author or classmark. Alternatively, for a broader search, enter key search term(s) relevant to your topic.

It is also possible to carry out an advanced search. To access the advanced search options click the link under the search button. An advanced search enables you to combine or exclude search terms, search a specific index (e.g. ISBN) and add search filters such as publication year, location of item and material type.

## Understanding your results

After running your search the system will display items that match your search terms. For each item you will be able to see the full title, date of publication, names of authors and material type. The system will also display whether an item is available for loan in at least one SWIMS library. If the system is unable to find any results for your search terms it will display a **no records found** message.

On the right-hand side of the search results page you will find several **search filters** that you can apply to your search including availability, location and material type.

Under **options** it is possible to sort your results by relevancy (default), date or alphabetically. You can also add results of interest to a reading list (temporary unless logged in), print or email your results.

Here is an example of what the search results page will look like:


### Search results

paediatric emergency medicine : 1-10 from a total of 39 results

You searched in : Main catalogue

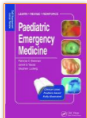
1 2 3 4 ▶

(De)select all

 Textbook of **paediatric emergency medicine**  
Cameron, Peter

This work is available in several versions

- ▶ Short Loan Book : 1
- ▶ Standard Loan Book : 2
- ▶ All versions : 3

 Self-assessment colour review of **paediatric emergency medicine** / edited by Patricia Brennan, Janet G. Yassa and Stephen Ludwig 2000.  
Brennan, Patricia O. ; Janet G. Yassa ; Stephen. Ludwig

✓ Available  
▶ Add to reading list

★★★★★

### Options

Search screen

Sort by: Relevancy

- ▶ Show selected records
- ▶ Add selection to temporary list
- ▶ Print
- ▶ Send by email

Titles per page: 10

### Search filters

**Availability**

- Not available (3)
- Available (42)

**Location**

- Andover War Memorial Hospital H38 (4)
- Barnstaple North Devon District Hospital NDH (8)
- Basingstoke North Hampshire Hospital H18 (10)
- Bath Royal United Hospital W14 (1)

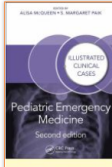
To find out more information about any of your results simply click the title. This will enable you to see a list of which libraries hold this title, whether it is available or on loan and where it is shelved.

If the item is an electronic book (ebook) you will find an access link. Please note that in order to access an ebook the title must be available from your local library. You will need to log in to the ebook with your NHS OpenAthens account. You can register online at: <https://openathens.nice.org.uk/>

On the right-hand side of the page you will find a list of **similar titles** which may also be useful to you. It is also possible to print the page or add the item to a reading list. If you want to share the record with a colleague use the **share page** option found top right of the page to generate a shareable link.

Here is an example of what you will see:

### Record details



**Pediatric emergency medicine : illustrated clinical cases** / edited by Alisa McQueen and S. Margaret Paik 2018.  
2nd ed  
WS380  
9781482230291  
McQueen, Alisa. ; Margaret Paik, S.  
Boca Raton, FL : CRC Press, 2018.  
Paediatrics. ; Case Reports [Publication Type]

Click here for more information

★★★★★  
Vote

**I want to...**  
store in a list | print | more information

**Shelfmarks**

Milton Keynes University Hospital MKUH : Departmental Collection WS380 MCQ STANBK	Available
Poole Hospital D01 : WS380 STANBK	Available
Portsmouth Queen Alexandra Hospital H27 : WS380 STANBK	Available
Reading Royal Berkshire Hospital RBH : WS380 STANBK	Available

### Item details


Number of items 4  
Number of reservations 0

Library	Classmark	Sublocation	Barcode	Loan type	Availability	Location
● Milton Keynes University Hospital MKUH	WS380 MCQ	Departmental Collection	C20490300	Standard Loan Book	Available	Contact Details
● Poole Hospital D01	WS380		P2019203	Standard Loan	Available	Contact

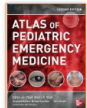
### Options

- ▶ Search
- ▶ Results list
- ▶ Next record
- ▶ Previous record

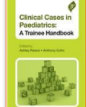
### Similar titles




**Fleisher and Ludwig's 5-minute pediatric emergency medicine consult** / edited by Robert J. Hoffman, Vincent J. Wang, Richard J. Scarfone 2012.  
Hoffman, Robert J. ; Vincent J. Wang ; Richard J. Scarfone



**Atlas of pediatric emergency medicine** / edited by Binita R. Shah and Michael Lucchesi 2013.  
Shah, Binita R. ; Michael. Lucchesi



**Clinical cases in paediatrics : a trainee handbook** / edited by Ashley Reece, Anthony Cohn 2014.  
Reece, Ashley. ; Anthony. Cohn



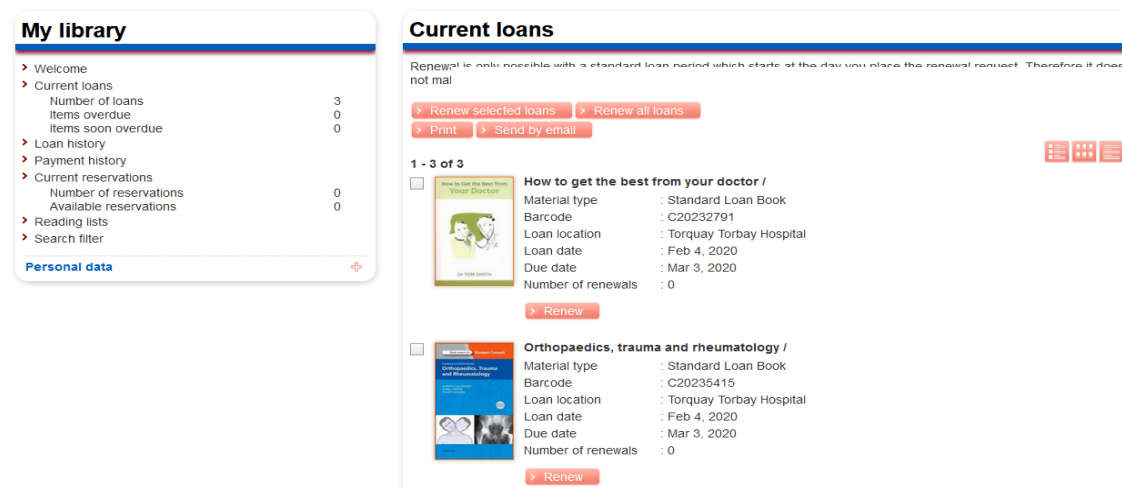
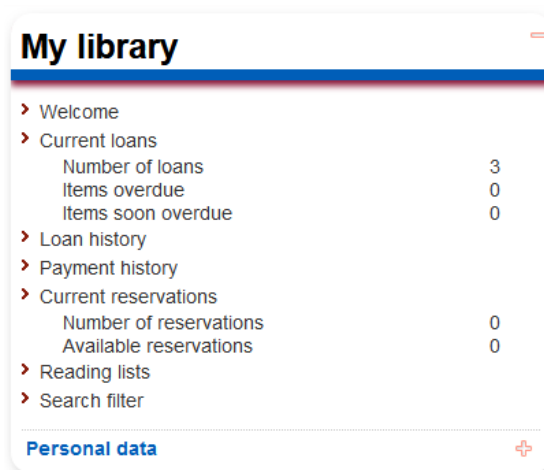
**Core clinical cases in medicine and medical specialties** / edited by Steve Bain and Jeffrey W. Stephens 2012.  
Bain, Steve. ; Jeffrey. Stephens

## Viewing and renewing your loans

To view and/or renew your loans login to your library account using either the **login** option or the **renew your loans** button. If you have not yet activated your account see the **accessing SWIMS and logging in** section on page 1.

Under **My library** you can see the number of items you have on loan and whether they are overdue. Click on **current loans** to view all of your loans.

You will be able to see their title, when they were loaned and when they are due back. Loaned items that have not reached their maximum number of permitted renewals will also display with a **renew** button. Renew all loans or pick and choose which items you would like to renew. From this page you can also view your created reading lists, loan history and reservations. The **search filter** option can be used to create a personalised filter that is automatically applied to any searches you run whilst logged into your SWIMS library account. Under **personal data** you can check that your registered email address is correct and update it if required.



## Searching for journals and journal articles

To search for a specific journal we recommend using a system called BrowZine. From the homepage of the SWIMS catalogue please click the **search for articles** button. You will be directed to the Library and Knowledge Hub website. Please login with your OpenAthens account by clicking the link in the top yellow bar (if no yellow bar you are already logged in). Once logged in select **browse journals** from the top menu.

To run a keyword search for journal articles on a topic we recommend that you use the Knowledge and Library Hub and/or databases such as MEDLINE, CINAHL, PSYCINFO etc. You can access available databases by clicking the **search for articles** button on the homepage of the SWIMS catalogue. Please login with your OpenAthens account by clicking the link in the top yellow bar (if no yellow bar you are already logged in). The centre search box will allow you to search the Knowledge and Library Hub. For more advanced searches choose a database listed under **in-depth searching**.

In order to access online resources you will need an NHS OpenAthens account. You can register online at: <https://openathens.nice.org.uk/>

## Training

For help using the SWIMS catalogue or searching for journal articles please contact your local NHS library.

Created by Lucy Farnsworth, SWIMS System Admin, on behalf of Library and Knowledge Services, HEE (South West, Thames Valley and Wessex). Screenshots shared with permission from INFOR. Mar 2023. V4. lucy.farnsworth@nhs.net